

Host Institution:		Date:			
Evaluator:					
Section	Category	Complete (Yes or No)		Score (1-Poor to 5-Excellent)	Score Rating
1	Organization Introduction	Yes			1 Poorly Addressed
2	Executive Summary	Yes			2 Somewhat Addressed
3	Leadership and Management Structure	Yes			3 Met Requirement
			Does the proposed management structure support the SBDC goals and mission?	1	4 Exceeded Requirement
			Does the proposed management structure clearly define the leadership chain to include a reasonable succession plan?	1	5 Best Practice
4	Commitment to Success	Yes			
			Does the applicant show host institution engagement beyond the regional director?	1	
			Does the applicant show a conscious use of partnerships and engagement to further the SBDC mission?	1	
			Does the applicant show how it will support all the counties within their region with services?	1	
5	Applicant Match				
5.1	a) In-Kind Match	Yes	Has the applicant clearly defined in-kind match and shown support for the SBDC program?	1	
5.2	b) Applicant Organization Cash Match	Yes	Is the cash match provided by the host institution sufficient and shows host institution commitment to the success of the program?	1	
5.3	c) Other Match Outside of The Applicant Organization	Yes	Is the region strategic in creating relationships that support additional funding to support SBDC services?	1	
6	Financial and Administrative Burden	Yes			
			Has the applicant portrayed a dedication to maximizing service delivery?	1	
7	Specialized Programs	Yes			
			Does the applicant show a grasp on the special needs of its region and develops programs around those needs?	1	
			Does the applicant demonstrate a commitment to strategic vision and program development?	1	
8	KPIs and Goals				
8.1	a) Unique Clients Advised	Yes	Does the applicant show a clear vision for achieving the defined goal?	1	
8.2	b) Access to Capital	Yes	Does the applicant show a clear vision for achieving the defined goal?	1	
8.3	c) Underserved Communities	Yes	Does the applicant show a clear vision for achieving the defined goal?	1	
8.4	d) New Business Starts	Yes	Does the applicant show a clear vision for achieving the defined goal?	1	
8.5	e) Jobs Supported	Yes	Does the applicant show a clear vision for achieving the defined goal?	1	
8.6	f) Government Contracts	Yes	Does the applicant show a clear vision for achieving the defined goal?	1	
8.7	g) Sales Revenues Generated	Yes	Does the applicant show a clear vision for achieving the defined goal?	1	
8.8	h) Maximizing Impact Total Consulting Hours	Yes	Does the applicant show a clear vision for achieving the defined goal?	1	
9	Entrepreneurial Nexus and Special Initiatives	Yes			
			Does the applicant provide the details, commitment, and collaborative spirit to support the state network vision?	1	

			Does the applicant provide the details, commitment, and collaborative spirit to develop and engage with partners throughout the region?	1		
10	Network Events	Yes				
			Does the applicant show commitment to network events?	1		
11	Commitment to Excellence	Yes				
			How well does the applicant describe its commitment to supporting innovation?	1		
			Does the applicant address the use of network tools?	1		
			Does the applicant show a buyin in collaboration of sharing of best practices?	1		
			Does the applicant describe how it will support network effectiveness and efficiencies?	1		
12	Satisfaction of Reporting	Yes				
			Does the applicant address the commitment to providing the required reporting both at the host institution level and at the regional director level?	1		
13	Strategic Plan	Yes				
			Does the applicant show a clear understanding of how the statewide strategic plan will be implemented within their region?	1		
			Does the applicant show a clear understanding of how it will support the strategic plan's leading and lagging indicators?	1		
			Did the applicant address how constructive input would be delivered to the state office and how that constructive feedback was gathered?	1		
14	Branding and Marketing	Yes				
			Did the applicant provide the necessary background and commitment to brand compliance?	1		
			<b>Score:</b>			
			<b>Maximum (23 Pts)</b>		<b>Maximum (155 Pts)</b>	